

## **Department of Communities and Justice Data Exchange Platform - Privacy and Consent Information**

The information that we collect from you on the MINGALETTA Client Registration form is only used for reporting purposes to our funding body, which is The NSW Department of Communities and Justice. Because this registration form includes your personal information, we are required to advise you of how the information will be used. Your personal information is protected by law, including by the Commonwealth Privacy Act. The client management system that we are using is an IT system called the 'Data Exchange'. This system is hosted by the Australian Government Department of Social Services (DSS). Your personal information that is stored by DSS on the Data Exchange will only be disclosed to us for the purposes of managing your case.

You are not required to provide your personal information to DSS. If you do not consent to the collection of your personal information, this will not affect the services provided to you. If you provide your personal information to DSS, you can ask for this information to be removed by DSS at any time. DSS de-identifies and aggregates data in the Data Exchange to produce information for policy development, grants program administration, and research and evaluation purposes. This includes producing reports for sharing with organisations. This information will not include information that identifies you, or information that can be used to re-identify you, in any way.

You can find more information about the way DSS will manage your personal information in DSS's privacy policy, which DSS has published on its website. This policy contains information about how you may access the personal information about you that is stored on the Data Exchange and seek correction of that information. This policy also includes the circumstances in which DSS may disclose personal information to overseas recipients, as well as information about how you may complain about a breach of the Australian Privacy Principles by DSS, and how DSS will deal with your complaint.

Translated DSS Standard Notification on Privacy. The DSS Standard Notification on Privacy has been translated into 14 different languages for clients. These translated documents are available on the Fams website: <https://fams.asn.au/resources/tei-resources/>